



STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
450 N STREET, SACRAMENTO, CALIFORNIA
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0064
916 445-4982 • FAX 916 323-8765
www.boe.ca.gov

CAROLE MIGDEN
First District, San Francisco

BILL LEONARD
Second District, Ontario

CLAUDE PARRISH
Third District, Long Beach

JOHN CHIANG
Fourth District, Los Angeles

STEVE WESTLY
State Controller, Sacramento

TIMOTHY W. BOYER
Interim Executive Director

June 19, 2003

TO COUNTY ASSESSORS:

No. 2003/044

LETTERS TO ASSESSORS ELECTRONIC MAILING LIST

I am pleased to announce that county assessors and interested parties can now subscribe to a complimentary electronic mailing service whereby subscribers will be notified via e-mail when Letters To Assessors (LTAs) are issued. When a new LTA is issued, subscribers will receive an e-mail that will include the title of the LTA and a link to access the LTA on the Board's web site. If the subscriber wishes to download a copy of the LTA, he or she can do so by clicking on the link.

Anyone with a valid e-mail address can become a subscriber by registering online at <http://www.boe.ca.gov/proptaxes/letters/index.htm>. Once you have submitted your request, you will receive a confirmation e-mail. To confirm your subscription, please click on the link to accept the confirmation request. You can unsubscribe at any time.

We believe that the electronic mailing list will provide a faster and more efficient means of making newly issued LTAs available to county assessors and interested parties. Further, we anticipate that, beginning next year, the existing print subscription service will no longer be offered. We will continue, however, to mail printed copies of individual LTAs upon request.

Sincerely,

/s/ David J. Gau

David J. Gau
Deputy Director
Property and Special Taxes Department

DJG:ls