

**APPLICATION FOR ADVANCED APPRAISER CERTIFICATION**

**INSTRUCTIONS:**

When complete, retain a copy and submit the form to the BOE by:

Email: [Appraiser.Training@boe.ca.gov](mailto:Appraiser.Training@boe.ca.gov) OR

Mail: State Board of Equalization, County-Assessed Properties Division,

ATTN: Training and Certification Unit,

P.O. Box 942879, Sacramento, CA 94279-0064

EMPLOYER	CERTIFICATE NUMBER	DATE PERMANENT CERTIFICATE ISSUED
APPLICANT'S NAME (LAST, FIRST, MIDDLE INITIAL)	POSITION TITLE	

**CHECK THE APPROPRIATE BOX AND COMPLETE THE APPROPRIATE SECTION BELOW**

An *Advanced Appraiser Certificate* will be issued, upon application, by the State Board of Equalization after an applicant has held a permanent Appraiser's Certificate for at least **three years** and:

- Has successfully completed a course of study - complete Section A.  
-OR-
- Holds a valid professional designation from a recognized professional organization - complete Section B.  
-OR-
- Has passed an Advanced level examination - complete Section C.

**A. COMPLETED COURSE OF STUDY**

List all formal **appraisal** courses that you have successfully completed. The courses will be evaluated to determine acceptability toward advanced certification. At least six courses must be completed, and at least two of the six must be considered "advanced level" courses. All courses must be at least 24 hours in duration.

Submission of non-BOE courses requires the Assessor's authorization and completion of form BOE-747-CC, *Supplemental Schedule of Non-BOE Courses*.

SOURCE	COURSE NO.	COURSE NAME	DATE
1.			
2.			
3.			
4.			
5.			
6.			

**B. PROFESSIONAL DESIGNATION**

Evidence of designation must be included with application.

- |   |  |                                  |                             |
|---|--|----------------------------------|-----------------------------|
| Appraisal Institute                             | <input type="checkbox"/> MAI (General) | Office of Real Estate Appraisers | <input type="checkbox"/> AG |
| American Society of Appraisers                  | <input type="checkbox"/> Senior (ASA)  |                                  |                             |
| International Association of Assessing Officers | <input type="checkbox"/> CAE           | <input type="checkbox"/> CPE     |                             |
| Society of Real Estate Appraisers               | <input type="checkbox"/> SREA          | <input type="checkbox"/> SRPA    |                             |

**C. ADVANCED LEVEL EXAMINATION**

Required proof/documentation must be included with application.

DID YOU PASS AN ADVANCED LEVEL EXAMINATION  YES  NO

APPLICANT'S SIGNATURE		DATE
TRAINING COORDINATOR'S/BOE SUPERVISOR'S SIGNATURE	TRAINING COORDINATOR'S/ BOE SUPERVISOR'S NAME	DATE
TRAINING COORDINATOR'S/BOE SUPERVISOR'S EMAIL ADDRESS	TRAINING COORDINATOR'S/ BOE SUPERVISOR'S TELEPHONE (      )	

**STATE BOARD OF EQUALIZATION USE ONLY**

APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO	REVIEWED BY	DATE
REASON NOT APPROVED		