

Wednesday, October 28, 2015

The Board met at its offices at 450 N Street, Sacramento, at 10:33 a.m., with Mr. Horton, Chairman, Mr. Runner, Vice Chairman, Ms. Ma and Ms. Harkey present, Ms. Stowers present on behalf of Ms. Yee in accordance with Government Code section 7.9.

OTHER ADMINISTRATIVE MATTER

Executive Director's Report

Edna Murphy, Deputy Director, Administration Department, provided reports regarding BOE budgets, BOE HR proposals, BOE staffing and BOE facilities ([Exhibit 10.13](#)).

Shari Miura, Tax Counsel, Settlement and Taxpayer Services Division, Legal Department, provided an overview of the procurement process.

Edna Murphy, Deputy Director, Administration Department, said kind words about Melissa Shelton, Staff Services Manager, Administration Department, and wished her well in her new position with the Employment Development Department.

Members made complimentary remarks.

Note: The following matter was removed from the calendar prior to the meeting: *Revenue Systems Infrastructure and Management*.

The Board adjourned at 11:51 a.m.

The foregoing minutes are adopted by the Board on December 16, 2015.